## CITY CLERK NOMINATION PAPERS

While City Hall is closed to the public, you are encouraged to mail nomination papers to the address below. If you are mailing nomination papers, we recommend the use of some tracking service, in case they are mis-delivered. If you would like the papers returned to you by mail, include a pre-addressed postage paid envelope for the City Clerk's Office to use to return them to you.

Remember that postmarks are not sufficient for nomination paper deadlines. The papers must be in the City Clerk's office by 5:00 p.m. on the date of the deadline!

In the alternative, you may leave the nomination papers in the drop-box behind City Hall. If you are leaving the nomination papers in the drop-box, be sure to include your contact information, so the City Clerk's office can get in touch with you when the papers are ready to be picked up. If you intend to use the drop-box on the last day to file the nomination papers, contact the City Clerk's office at (781) 897-5850 to be certain they are filed by the 5:00 p.m. deadline.

Mailing address: Office of the City Clerk

Woburn City Hall 10 Common Street Woburn, MA 01801